

ACCESSING THE ARCHIVES AND SPECIAL COLLECTIONS: AN INFORMATIVE GUIDE



What Are Archives and Special Collections?

Archives (ASC) are places where people can go to gather firsthand facts, data, and evidence from letters, reports, notes, memos, photographs, and other primary sources.

1)



Visit the University Library homepage

2)



Select “**Collections**” from the menu

3)



Choose “**Archives and Special Collections**”

4)



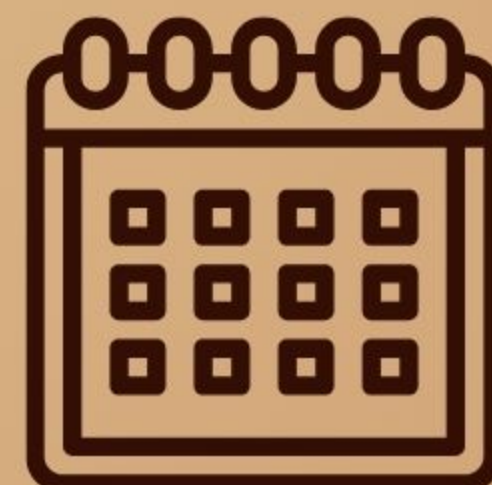
In person access: **Consult our collections**
Virtual access: **Discover the collections**

5)



Select “**UofG Staffs and Students**”

6)



Pick your **preferred date** to view the collections

7)



Visit the **ASC** on the **12th floor** of the **UofG Library** or at **Thurso Street** on your selected date.

ⓘ Pro tips:

- Plan Ahead:** Some collections require booking in advance.
- Need Help?** Ask a librarian for guidance at any step.
- Respect Handling Rules:** Archive materials are fragile—handle them carefully.
- Food & Drinks** are not allowed

Contacts:

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www.gla.ac.uk/myglasgow/library/

<https://www.gla.ac.uk/myglasgow/archivespecialcollections/bookanappointment/>