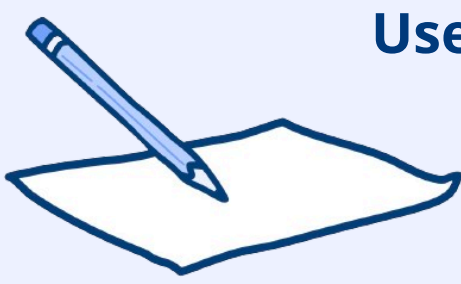


Archives & Special Collections

Best Handling Practices

Use clean, dry hands.

If you are wearing nail varnish, please ask for gloves.



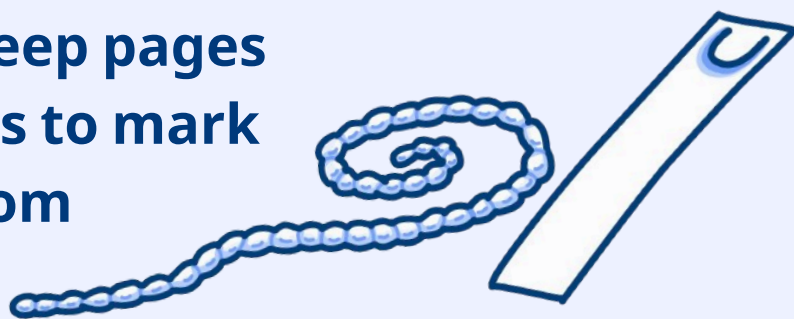
Use pencils, paper, or laptops for note taking.

Keep papers flat on the table when consulting and maintain original order of items.



Support bound material with plumped cushions.

Use snake weights to keep pages open, and acid-free slips to mark your place (available from Supervisor).



Remember: Gentle hands keep our materials safe

Have Any of These Items?

Please refrain from using any of the following:

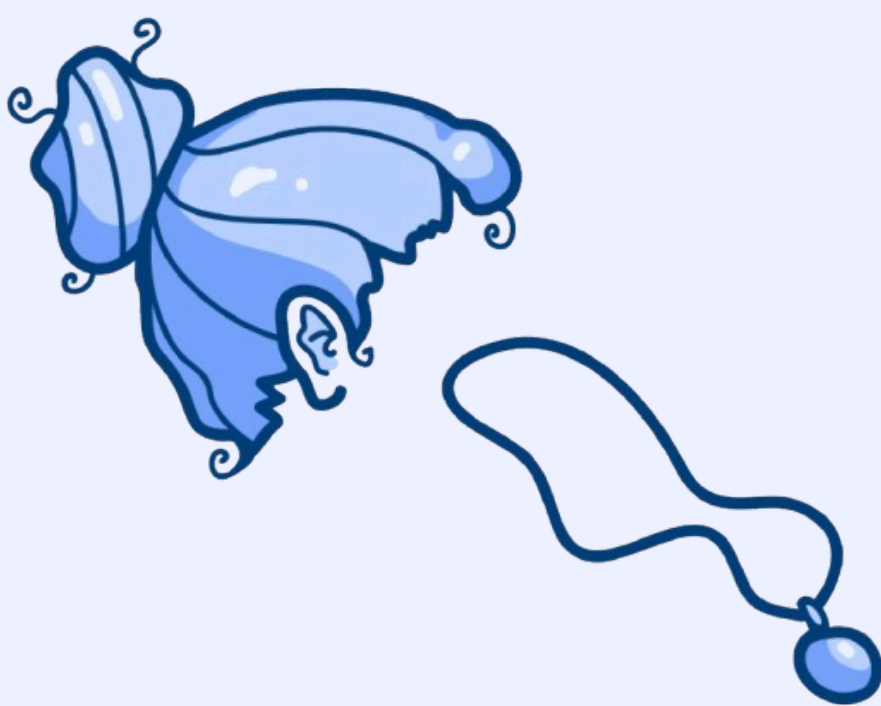
- Pens
- Sharp objects
- Flash photography
- Foods or liquids



Have a question?
We're Happy to Help!

Archives & Special Collections Before You Enter

Wash and thoroughly dry your hands.



Pull long hair back and remove long necklaces or lanyards.

Leave coats, hats, and bags in lockers.



No pens, sharp objects, food, or liquids in the reading room.

Welcome in!