**Function:**

The School Health and Safety Committee will be responsible for health and safety within the School and oversee all area/building safety groups.

**Remit**

The responsibilities of the School Health and Safety Committee are:

* Review safety policies.
	+ To make recommendations to the School Executive or College on health and safety and working practices.
	+ To ensure the School complies with health and safety regulations laid down by the University Safety and Environmental Protection Services (SEPS) and health and safety governing bodies.

The committee will consider equality of opportunity in all aspects of its decision-making.

**Composition and Membership 2023/24**

|  |  |
| --- | --- |
| **Designation**  | **Name**  |
| SBOHVM H&SC Convener  | Ms Arlene Macrae  |
| College Representative  | TBC |
| Safety Group representatives:  |   |
| **Clinical Safety Groups**  |   |
|     - Weipers Centre Equine Hospital  | Prof Patrick Pollock/Mr Steve Speirs |
|     - Small Animal Hospital  | Mr Ray Girotti / Mr Steve Speirs  |
|     - Food Animal (SCPAHFS)  | Miss Jayne Orr/ Mr Malcolm McColl |
|     - Cochno Farm and Research Centre  | Mr David Hamilton  |
|     **Diagnostic Services Safety Group** *- VDS and PM Room*  | Mrs Lynn Stevenson/ Mr Mike McDonald (VDS) Mr Michael McGuigan (PM Room)  |
| **Teaching Safety Group** - *Teaching space/laboratories/small mammals & exotics unit*  | Mrs Susan Glattbach  |
|  **Research Safety Group** *- Research space/laboratories/fieldwork and travel* *risk assessment* | Lisa Ranford Cartwright/ Kate Griffiths |
| **Administration Safety Group** - *McCall, MSB and Library*  | Mrs Caroline Hutchinson  |
| Head of School Administration  | Ms Sarah Chiodetto  |
| Clerk (in attendance)  | Miss Gillian Ironside  |

The Committee may invite others to attend meetings on an ad hoc basis where this would help to expedite its work, eg:

|  |  |  |
| --- | --- | --- |
| **Designation**  | **Dept**  | **Post holder 2023/24** |
| Radiation Protection Adviser  | RPS  | Mr Jim Gray  |
| Biological Safety Adviser  | SEPS  | Dr Alice Gallagher  |
| Chemical Safety Adviser  | SEPS  | Dr Phil Rodgers  |
| Environmental Adviser  | SEPS  | Mr Alex Shearer  |
| Senior Fire Safety Adviser  | SEPS  | Mr Billy Russell  |

Note:  Work on Genetically Modified Organisms (GMO) or Microorganisms (GMM) must be approved by the GM safety Committee (GMSC). This is true even if working solely with commercially available GM reagents. Staff/students will be able to find out from their PI/supervisor whether this is relevant to their work. Basic information can be found at:

<http://www.gla.ac.uk/services/seps/az/biological%20safety/gmriskassessment/basic%20requirements%20for%20work%20with%20genetically%20modif/>

The local committees are GM/37 & GM/223 for Gilmorehill and Garscube campuses respectively.

**Frequency of meetings**

* normally meets 3 times a year:  December, March and June
* ad hoc meetings at the discretion of the Convener

**Reporting**

The Committee reports to the School Executive.