# Iniversity Attendance Monitoring



## SafeZone app (UG and PGT)

- Student Visa Holders to download the 'SafeZone' App
- Students will use the 'Check In' button to register their attendance at each teaching event on campus
- Student Visa Holders need to 'Check In' using SafeZone at least once per week



## **UoG Helpdesk Engagement form (PGR** and PGT - Dissertation/Project)

- All PGR/PGT students to use Helpdesk 'Engagement Form' to record each supervisory meeting
- Student Visa Holders to record engagement at least once every 4 weeks and within 5 days of the engagement taking place
- Student Visa Holders' supervisory meetings must be either all face-to-face or can be a mixture of face-to-face and online and a minimum of every 4 weeks
- PGR/PGT supervisors will be required to approve the UofG Helpdesk form within 15 days



### **Timescales**

• To ensure compliance, we will now escalate Student Visa Holders who have not engaged within 3 weeks for UG/PGT teaching or 4 weeks for PGR and PGT (dissertation/project)



### Questions

Colleagues can find out more via the QR code which links to our staff website or alternatively email student-engagementmonitoring@glasgow.ac.uk

