



Glasgow Science Festival in Action 2025 Public Engagement & Events Training

Introduction

Join Dr Deborah McNeill, Director of the Glasgow Science Festival (GSF) and Dr Ella Gilchrist Communications and Engagement Coordinator for GSF for an exciting opportunity to collaborate, create and deliver highly engaging STEM activities for young people. PGR students from the Colleges of Science & Engineering (CoSE) and Medical, Veterinary & Life Sciences (MVLS) are invited to join our extended training scheme, taking place online and in-person throughout spring and summer 2025. There will be a combination of taught sessions and small group work, focusing on content development. Followed by a process of review and refinement. You will then deliver your groups activities at an event during GSF 2025, which runs from the 5th to 15th June.

Throughout the course you will develop useful skills such as:

- Effective group working
- Understanding your audience
- Development and delivery of high-quality STEM engagement content
- Creation of supporting materials
- Project and budget planning

Timetable

The programme is a series of taught components either in person at the UofG Gilmorehill campus, online via Teams and self-led group work. Some sessions are timetabled and some you will schedule to suit your group. Due to the nature of the training, learning is progressive and builds directly on previous sessions.

Please note to complete the course you must be able to attend all sessions on Mon 17th and Tues 18th March as well as the delivery session in June. Every year someone asks if they can miss some of these. You cannot.

Date	Session	Time	Session Type	Session Title	
Date	36331011	Tillic	Class - in person, The	Session Title	
Mon 17th March	1	10.00-10.45	ARC Rm237C	Intro to PE	
		10.00-10.43		IIIIIO IO PE	
	•	44.00.40.00	Class - in person, The		
	2	11.00-12.00	ARC Rm237C	Creating tabletop activities	
			Class - in person, The		
	3	13:00-15:30	ARC Rm237C	Activity development	
			Class - in person, The		
	4	15:30-16:00	ARC Rm237C	Team roles	
Tues 18th March	5	10.00-10:30	Class - Online, Teams	Creating tabletop activities- part 2	
Tues folli March	6	10:45-16.00	Class - Online, Teams	Activity development- part 2 & Next Steps	
Deadline 1 - Wed 26th March - submit activity worksheet 1st draft & website blurb					
Mon 31st March or					
Tues 1st April	7	60mins per group	Group- Online, Teams	Progress review with GSF Team	
Deadline 2 - Wed 16th April - submit activity worksheet 2nd draft, 1st draft shopping list & supplementary materials					
Tues 22nd or Wed			Group- in person,		
23rd April	8	90mins per group	GSF Office	Play session (testing activities)	
Deadline 3 - Wed 30th April - submit final activity materials, social media material and shopping list					
Wed 7th or			Group- in person,		
Thurs 8th May	9	TBC with GSF	GSF Office	Prep kit box	
Mon 12th May		_	Class - in person, The		
	10	10.00-12.00	ARC Rm237C	Practice Delivery session	
Wed 11th or		_	Group- in person,		
Thurs 12th June	11	10:00-16.00	Glasgow Botanic Gds	Delivery at Glasgow Science Festival	

Programme Info

Sessions 1-6: Days 1 & 2 are compulsory sessions that ALL participants must attend. Day 1 is delivered in person at the ARC. Day 2 is delivered online (MS Teams). You will learn how to develop an effective engagement activity, be allocated a group and theme then begin development of your activities.

After session 6: You will work in your small groups and will require some working outside the timetabled sessions, timings and workloads tbc within your groups.

Session 7: Progress review with the GSF Team to review material submitted following deadline 1.

Session 8: Play session in-person at the University of Glasgow. Chance to test your activities and get feedback.

Session 9: Prepare your materials with the GSF Team ready for delivery.

Session 10: Practice and feedback session in-person at the ARC. Groups will present final activities to each other.

Session 11: Delivery of your activity at the festival. As part of your application, you will be asked to select one of the optional delivery days during GSF in June. Please note your availability will be used to determine your group and cannot be changed.

Throughout the programme there are several deadlines where groups must submit the outlined material for review. This will involve working within groups outside of the scheduled course sessions. These are highlighted in green.

Joining Info

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Project Leads	Dr Deborah McNeill, Director, Glasgow Science Festival & Dr Ella Gilchrist Glasgow Science Festival Comms & Engagement Coordinator			
Training venue	Online- Microsoft Teams and in-person at the ARC			
Participants	This project is funded by the University of Glasgow CoSE & MVLS Graduate schools and as such is only open to PGR students from those colleges. With thanks to our funders for supporting this project.			
Application process	This is a competitive programme, with spaces limited to 16 PGR students from CoSE and 16 from MVLS. Prospective participants are invited to apply by completing our online form.			
Application form	cation form GSF in Action Application Form 2025			
Application deadline	Wed 19th Feb, 5pm			
Application response	lication response We will confirm if you have a place on the course by Wed 26th Feb			
Any questions	Contact Dr Ella Gilchrist on Ella.Gilchrist@glasgow.ac.uk			