

# PROCUREMENT ANNUAL REPORT FOR THE YEAR TO 31 JULY 2024

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OF THE YEAR

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## 1. EXECUTIVE SUMMARY

The purpose of this report is to detail the performance and achievements of the Procurement team at the University of Glasgow against delivering the Procurement Strategy. It outlines the activities undertaken by the Procurement Office from 1 August 2023 to 31 July 2024, provides effective communication of regulated procurement during FY23/24, and a 2-year look ahead of planned regulated procurements. The report also communicates the effectiveness and efficiency delivered during FY23/24, highlighting added benefits of improved quality of service, external recognition of professional standards of procurement, implemented within the University of Glasgow (the university).

## 2. INTRODUCTION TO THE UNIVERSITY

The university is the fourth oldest university in the English-speaking world. Founded in 1451, it has earned an international reputation for research innovation, for connecting with experts in global business, and for being the home of inspiring thinkers, from the father of economics, Adam Smith, to the eminent scientist Lord Kelvin. In keeping with its historic legacy of changing the world, the university is a founding member of the elite Russell Group of 24 major UK research universities. The university is proud to be an Accredited Living Wage employer and is a member of Electronics Watch. In 2020 the university published its current five-year strategy, World Changers together: World Changing Glasgow 2025. [Strategy 2025](#).

## 3. PRINCIPAL OPERATIONS

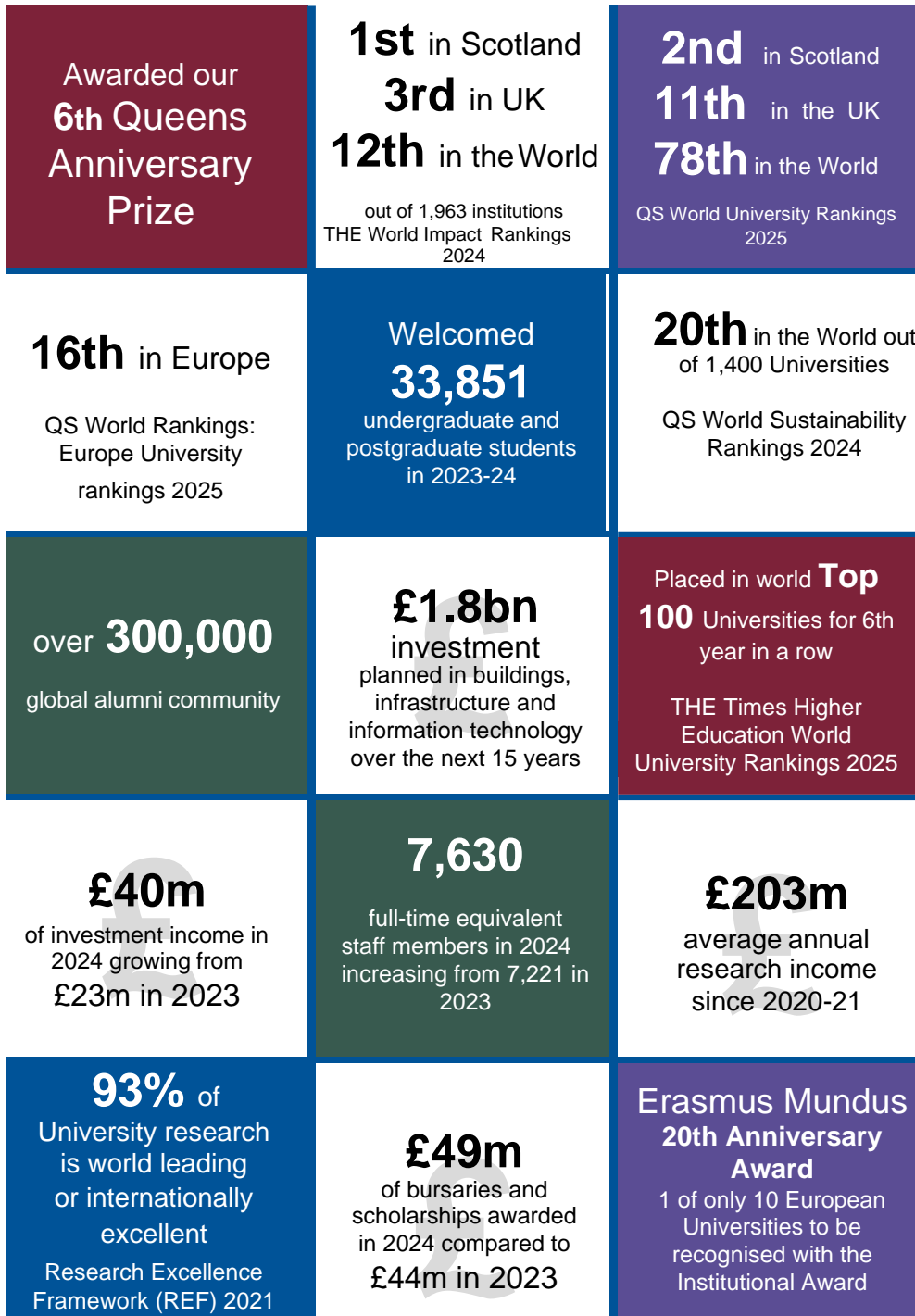
Study and research are grouped into four Colleges, which are made up of broadly related Schools.

The Colleges are:

- College of Arts
- College of Medical, Veterinary and Life Sciences
- College of Science and Engineering
- College of Social Sciences

The majority of operations are carried out on the university's main Gilmorehill campus in the West End of Glasgow. Finding community within diversity, the university attracts students and academics from more than 150 countries around the globe. In addition, as a venue for international conferences and a hub of cultural interest, the university is also a major contributor to the cultural and commercial life of the country.

**4. OUR UNIVERSITY AT A GLANCE**



## 5. CAMPUS DEVELOPMENT

The university commenced its ambitious Campus Development Programme in 2017 and is proud to have successfully completed four major projects from April 2021 to August 2023 with further investment ongoing to support our [Estates Strategy 2025](#). Our next milestone is our Keystone Building, which will be one of the largest projects the university has undertaken since the Gilbert Scott building, [Campus Development](#).

## 6. MODERN SLAVERY STATEMENT

The university is committed to ensuring and actively monitoring that modern slavery and human trafficking and child labour is not taking place in any parts of its operation within the university and its supply chain. Further details can be found in our [Modern Slavery Act statement](#).

## 7. SUSTAINABILITY GOVERNANCE

The university has developed a Sustainability Strategy and Action Plan that was approved by the university Court. The university is striving to adopt a whole-of-institution approach to sustainability management. Progress in this area is overseen by a sustainability working group, with the following members:

- Two co-chairs, one of whom is the Chief Operating Officer
- College Sustainability Champions
- University Services Sustainability Champion
- Two representatives of the Student Representative Council (SRC)
- One senior officer from Estates & Commercial Services
- Director of Procurement
- Sustainable Environment Officer
- Communications and Public Affairs Officer (as required)
- Director of Sustainability

The University of Glasgow recognises that the world is facing a climate emergency; urgent action is needed. “**Glasgow Green**” represents the university’s response to that emergency. It commits us to a very significant plan of action to achieve carbon neutrality by 2030, with interim targets over the next decade. [Glasgow Green](#).

We also launched ‘Scotland Beyond Net Zero’ in January 2024 with the University of Edinburgh. This landmark initiative has been launched to bring together Scottish universities to address the climate emergency and will see our sector catalyse action and empower policymakers, organisations and industry to make informed change to help Scotland reach its climate targets. This commitment builds on our own Glasgow Green strategy and the investments we have made to ensure the university is playing its part in the drive to net zero.

## 8. INTRODUCTION TO PROCUREMENT OFFICE

The university procures circa £367m worth of goods, services and works from external providers each year. The role of the Procurement [Team](#) is to provide professional, qualified procurement expertise, advice, and service, for all spend with external suppliers; in compliance with legislation, EU regulations, Public Contracts (Scotland) Regulations 2015, Procurement Reform Act 2014, and Procurement (Scotland) Regulations 2016.

Our Procurement Strategy was published in March 2024, for the period of 2024 to 2027 [Procurement Strategy](#). This Annual Report demonstrates our delivery against the commitments set out in that Strategy for the period FY23/24. We review our progress against our Procurement Strategy on an annual basis, to ensure that it remains fit for purpose.

The university is proud to be awarded the CIPS Procurement Excellence Standard Award Certification No. 0660 valid to 04/2025 [CIPS](#). Additionally, we are delighted to achieve rank No.1 status in the Procurement & Commercial Improvement Programme (PCIP) [PCIP](#)

The Procurement Office is responsible for the procurement of all Goods, Services and Works required by external suppliers in compliance with Legislation, Regulations and the Procurement Policy using responsible / sustainable Procurement principles. Sustainable Procurement is a process whereby the university meets its needs for Goods, Services and Works in a way that achieves value for money (VFM) on a whole life cost basis, generating benefit not only to the university, but also with consideration to Social, Economic and Environmental factors. Further details can be found in our [Contracts & Supplier Relationship \(C&SRM\) Policy](#).

Key strategic Suppliers are assessed, measured and monitored across environment, labour and human rights, ethics and sustainable procurement areas of their own supply chains. The university has partnered with [EcoVadis](#) who provide an external and independent review through their Sustainability Programme This policy is a part of the university's Procurement Policy and incorporated into all procurement and supply chain activities, including tendering and contract and Supply Management procedures.

The Procurement team are fully engaged and working collaboratively with our Transformation colleagues and wider Finance department supporting the “Procure to Pay” transformation programme to improve our processes to support all stakeholders. The Procurement Vision, Mission and Values are aligned to the strategic aims of the university [Procurement Strategic Intent](#).

## 9. PROCUREMENT PERFORMANCE AT A GLANCE (PAAG)

Value Proposition	Procurement Results
Value	<p>£3.2m Total Efficiency (Scottish Government methodology) excluding APUC</p> <p>£3.2m BT1 &amp; BT2 - (Scottish Government methodology)</p> <p>£1.7m - BT1 - University's methodology - BT1R previous price vs new price ONLY</p> <p>APUC BT1 savings £84.9k</p> <p>Spend through collaborative agreements - 28% (c£58m) (Source – APUC)</p>
People First	<p>Attendance at PSGU &amp; PROCUREX</p> <p>Collaborative engagement with APUC</p> <p>Regional collaboration with other Universities where appropriate</p> <p>Annual Budget review and monthly expenditure Dashboard reporting to all Colleges/Schools</p>
Stewardship & Compliance	<p>Monthly Monitoring Procurement Risk Register</p> <p>D&amp;B live financial monitoring of strategic suppliers</p> <p>100% compliance to code of conduct by Procurement</p> <p>Annual Refresh of Procurement Policy</p> <p>Annual Refresh of Procurement Strategy</p> <p>Annual Refresh of C&amp;SRM Policy</p> <p>Annual Refresh of Modern Slavery Act Statement</p> <p>Annual Refresh of Balanced Scorecard</p> <p>Annual Procurement Report completed and approved</p> <p>124 Suppliers with EcoVadis Rating across 7 Categories with total spend of circa £125m</p> <p>Annual Refresh of the Marrakech &amp; DEFRA Toolkit</p> <p>Annual Review of the Modern Slavery Statement</p> <p>Living Wage accredited</p> <p>Electronics Watch member</p> <p>Community Benefits delivered</p> <p>95 Tenders (FY23-24)</p> <p>17 Strategic Suppliers engaged under C&amp;SRM review</p> <p>95.6% Compliance for all spend to Procurement Policy</p> <p>Monthly Expenditure Dashboards communicated to all Colleges/Schools</p>
Service Excellence	<p>CIPS Procurement Excellence Standard Award (Number 0660)</p> <p>No.1 Ranked PCIPS review</p> <p>FCIPS X 1 Qualified</p> <p>MCIPS x 5 Qualified + 1 x working towards qualification</p> <p>MBA x 1 Qualified</p> <p>95 Tenders (FY23-24)</p> <p>17 Strategic Suppliers engaged under C&amp;SRM review</p>

## 10. COMPLIANCE TO UNIVERSITY PROCUREMENT STRATEGY

The university non-pay expenditure for FY23/24 was circa £367 million with £265 million based on Core Trade Spend (source Spikes Cavell). The Procurement team completed 95 regulated Procurement's in full compliance with the university's [Procurement Policy](#) and [Procurement Strategy](#). 124 Suppliers have engaged in the EcoVadis Sustainability Programme. This is an increase of 23 suppliers from FY 2022/23 and the Procurement team has a continuous focus to onboard high risk key strategy Suppliers to the EcoVadis programme. The Procurement team has delivered £3.2m cash efficiency (BT1 & BT2) using the Scottish Government methodology, and £1.7m BT1 cash efficiency against previous price vs new price using the university methodology.

- Appendix A – Procurement Objectives
- Appendix B - Regulated Procurements
- Appendix C – Future Planned Regulated Procurements
- Appendix D – EcoVadis Sustainability Programme
- Appendix E – Social Value / Community Benefits

## 11. SUSTAINABLE PROCUREMENT

The university Procurement Office has implemented the Advanced Procurement of University and Colleges (APUC) [Supply Chain Code of Conduct](#). This focuses on the organisations and its Suppliers' responsibilities in social, ethical, economic and environmental areas across the Supply Chain. The university Procurement Strategy is committed to delivering our Sustainability Objectives, which include identifying modern slavery risks within our Supply Chain. Procurement has used the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool. Thereafter Suppliers identified within these categories are measured and monitored through the EcoVadis Sustainability

124 Suppliers with a collective spend of circa £125m have a Sustainability rating across eight high-risk sustainable areas, **see appendix D** for further information.

## 12. SOCIAL VALUE / COMMUNITY BENEFITS

For every procurement over £4m, the university will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m. The Procurement team has embedded the KPIs within Contractual Agreements with key strategic Suppliers and Contractors. Procurement will measure and capture the results of the community



benefits, Supported Businesses and Social Enterprises during this financial year. The university will actively take steps to facilitate contract opportunities to be available for supported businesses.

Community Benefits requirements are embedded in the tender process, which includes:

- Graduate schemes
- Modern apprentices
- Research opportunities for students
- Training in local schools & communities
- Community Group Projects
- Community Enterprise Projects
- Charity Events and donations

Further details can be found in **Appendix E**

### 13. FAIR WORK FIRST

Fair work first practices adopted by the university can be found in its [Fair Work Statement](#).

### 14. SMALL MEDIUM ENTERPRISES (SMEs)\*

The university will take steps to make it easier for small medium enterprise (SME) businesses to bid for contracts.

Total number of Suppliers*	5,410
No. of SMEs **	2,436
% Of SME Spend	43.10%
No. of Local Suppliers***	354
% Of Local Spend	17.03%

\*Data source Spikes Cavell based on Core Trade Spend.

\*\*Based on Core Trade Spend, which is a sub-set of our supply base that includes all **Trade Suppliers and Social Care Providers** with whom you have spent £1,000 or more in the financial year

\*\*\*Local Suppliers – Spend with suppliers within the same local authority area (based on Postcodes).

### 15. AREAS OF STRATEGIC FOCUS OVER THE NEXT TWO YEARS

Procurement’s strategic focus has been planned in alignment to the Procurement five (5) year Roadmap, geared towards achieving functional excellence. Each year, Procurement focuses on key projects which are aligned to a number of the main strategic themes identified as part of its core strategy.

- Effectiveness and Efficiency, delivering value for money (VFM) for all expenditure across Goods, Services and Works.
- Sustainability and Sustainable Procurement Practices - embed socially responsible procurement.

- Positive contribution to the university target of net zero carbon by 2030.
- Continue to develop and improve the monitoring and mitigation of scope 1 & 2 emissions and measure, monitor and mitigate Scope 3 emissions.
- Procure 2 Pay (P2P) Project – Finance Improvement Projects – Procurement Transformation.
- Contract & Supplier Relationship Management (C&SRM) – fully embedded, measured and monitored with key strategic suppliers.
- Increase automation into Procurement practices.
- Effective Procurement Training across the university and within the Procurement team.
- Support Project SIERRA (ERP) procurement and implementation.
- Effective Risk Management with mitigation plans in place.
- Effective Communication (Internal & External).
- Effective systemised reporting.
- Seek collaborative procurement opportunities across the university and with external partners.
- Review of UofG energy purchases to enhance sustainability and VFM.
- Enhance our expenditure with Supported Businesses.

# Procurement Objectives

## FY2023/24 - Appendix A

The Procurement team's objectives main aim is to support the University to achieve its strategic vision and its day-to-day operation, by delivering professional procurement solutions to our stakeholders. This includes management, academics, researchers, staff and students through our eight core values fully embedded in all aspects of our service:

1. Service Excellence
2. Stewardship & Compliance
3. Value
4. People First

Value Proposition	Objective	Target	RAG	Status
<b>Service Excellence</b>	Compliance to the Sustainable Procurement Programme "Code of Conduct" for all tenders >£50k	100%	Green	Complete
	Promote Living Wage	100%	Green	Complete
	Annual completion of the Marrakech Categorisation & DEFRA tool kit	Annual Review	Green	Complete
	External Sustainability Training for all central Procurement team members	As Required	Green	On-going
	High risk Suppliers measured through EcoVadis Sustainability Rating	100	Green	124
	Capture Community benefits where appropriate	As Required	Green	On-going
	Ring fence spend to engage with Supported Businesses	As Required	Green	On-going
	CIPS Procurement Excellence Standard Award valid April 2025	Maintain or enhance	Green	Complete
	PCIPS Rating Ranked N0.1	Maintain or enhance	Green	No.1 Ranked
	Individual Performance and continuous personal development within the Procurement team	Min "Strong Contribution" or greater for all team members	Green	Complete
	Completion of individual annual performance and development review (P&DR)	100%	Green	100%
	Completion of annual skills audit template per individual team member	100%	Green	100%
	Completion of all audits identified for spend less than £25k	As Required	Green	On-going
	Procurement Team, MCIPS	All Category Managers	Amber	On-going
	<b>Stewardship &amp; Compliance</b>	Creation of individual development plans for all Procurement team members	Annually	Green
Positive engagement and participation in the following meetings: Finance, Estates, Sustainable Working Group, Glasgow Student Village Operational meeting, all College HUB meetings and weekly Procurement team meetings		As Required	Green	On-going
To support the delivery of the UoG Strategic Plan 2020-2025		Annually	Green	Complete
Annual review/ refresh of the Procurement Policy		Annually	Green	Complete
Annual review/ refresh of the Procurement Strategy		Annually	Green	Complete
Annual review/ refresh of the Contract Supplier Relationship Development (C&SRM) Policy		Annually	Green	Complete
Annual review/ refresh of the Procurement teams Balanced Scorecard		Annually	Green	Complete
Clear Alignment of the Procurement Strategic Intent with the University Vision, Mission and Strategic Objectives.		Annually	Green	Complete
Annual Procurement Report		Annually	Green	Complete
The Public Contracts (Scotland) Regulations 2015		Zero legal challenges	Green	Complete
Procurement Reform (Scotland) Act 2014				
The Procurement (Scotland) Regulations 2016				
Modern Slavery Act 2015 Statement	Published on University web site	Green	Complete	
Compliant spend to Procurement Policy	95%	Green	95.20%	
Conflict of interest recorded and registered for all tender activity	98%	Green	Complete	

	Completion of online anti-bribery act training for the central Procurement team members	Training module available	Green	Complete
	Annual declaration of use of Contractors for the central Procurement team members	ALL	Green	Complete
	Financial monitoring of key strategic suppliers using DNBi solution	Top 200	Green	On-going
	Annual review of the Procurement teams Risk Register	Risk Register Workshop	Green	Complete
	Annual creation of commodity and category strategies	6 strategies completed	Amber	5 of 6 Complete
	Effective monitoring of Contract expiry to ensure agreement coverage	As Required	Green	On-going
	Effective management and monitoring of Procurement Policy Exception forms	As Required	Green	On-going
	Quarterly Dashboard reports created for the Finance	Quarterly	Green	On-going
	Completion of FOI requests on time	As Required	Green	On-going
<b>Value</b>	Total Efficiency (Scottish Government Methodology)	£4m	Green	£3.2m
	Cash Efficiency BT1 & BT2 (Scottish Government Methodology)	£4m	Green	£3.2m
	Cash Efficiency BT1 (University Methodology)	£1.5m	Green	£1.7m
	Cash Efficiency BT1 APUC agreed value	£100k	Green	£84.9k
	Category Strategies for all spend areas	ALL	Amber	5 of 7 Complete
	Effective Collaboration with other Entities	As Required	Green	On-going
<b>People First</b>	Work in collaboration with internal and external key stakeholders	As Required	Green	Complete
	Effective engagement with APUC, PSGU, PROCUREX, HEPA and the Scottish Government	As Required	Green	On-going
	Effective management of Purchasing and Corporate Cards process	As Required	Green	On-going
	Deliver refresher Purchasing Card holder training	As Required	Green	269
	Deliver Procurement training to Purchasing Officers and key budget holders as required	394	Amber	213
	Development of Procurement team to enable delivery of Procurement best practices	As Required	Green	On-going
	build our credibility and enhance our reputation acting with integrity as a professional Procurement Team.	As Required	Green	On-going

# Regulated Procurements

## **FY2023/24 - APPENDIX B**

The University strongly believes in conducting its procurements in an open, fair, transparent and inclusive manner with procurement objectives aligned to the Strategic Plan.

The detailed summary of regulated procurements completed is set out in Appendix B.

No.	Notice	PURCH Ref.	Title:	Overall Value:	Published:	Procedure Type:	Framework/ Contract	PCS/PCS -Tender
1	Prior Information Notice (PIN)	PURCH2300	Financial Services Recruitment Services	TBC	18/07/2024	Prior Information Notice (PIN)	Framework	PCS
2	Prior Information Notice (PIN)	PURCH2363	Request for Information for The Provision of Delivered Catering	TBC	26/01/2024	Prior Information Notice (PIN)	Contract	PCS
3	Prior Information Notice (PIN)	PURCH2415	Request for Information for the Provision of Carbon offsetting of UK Based Emissions for The University of Glasgow	TBC	15/04/2024	Prior Information Notice (PIN)	Contract	PCS
4	FTS/OJEU Notice	PURCH2304	Framework Agreement for the Provision of First aid and Manual Handling Training	£150,000	11/10/2023	Open	Framework	PCS
5	FTS/OJEU Notice	PURCH2243	Franchise Partner for a Convenience Retail Shop on University of Glasgow Gilmorehill Campus	£320,000	06/03/2024	Competitive procedure with negotiation	Contract	PCS
6	FTS/OJEU Notice	PURCH2348	Provision of a Spectroscopic Ellipsometer	£191,734	05/12/2023	Open	Contract	PCS
7	FTS/OJEU Notice	PURCH2410	Provision of Framework for Provision of a High-Resolution Slide Scanner	£230,000	25/04/2024	Open	Framework	PCS
8	FTS/OJEU Notice	PURCH2403	Provision of Contract Agreement for Large-Scale Vacuum Chamber	£235,000	15/04/2024	Open	Contract	PCS
9	FTS/OJEU Notice	PURCH2351	Provision of Framework Agreement for Strategic Travel and Transport Advisory Services and Consultancy Support	£240,000	13/12/2023	Open	Framework	PCS
10	FTS/OJEU Notice	PURCH2374	Provision of a Framework for The Provision of animal Feed at Cochno Farm	£240,000	23/04/2024	Open	Framework	PCS
11	FTS/OJEU Notice	PURCH2312	Provision of Contract Agreement for Pet Cremation Services	£242,325	23/10/2023	Open	Contract	PCS
12	FTS/OJEU Notice	PURCH2364	Provision of Contract Agreement for Scrubs for Medical Students on Clinical Placement	£250,000	23/01/2024	Open	Contract	PCST
13	FTS/OJEU Notice	PURCH2366	Provision of Framework for Dental Consumables and Materials	£250,000	13/02/2024	Open	Framework	PCS
14	FTS/OJEU Notice	PURCH2264	Provision of Diet, Bedding, Enrichment and ancillary Goods for Small animal, avian & aquatic Species	£300,000	07/06/2024	Open	Contract	PCS
15	FTS/OJEU Notice	PURCH2289	Republication of Provision of a Framework for Consultancy to Support the Execution of Glasgow Changing Futures Programme	£300,000	04/12/2023	Open	Framework	PCS
16	FTS/OJEU Notice	PURCH2330	Provision of a Framework for The Provision of Qualification Verification Services	£346,935	29/11/2023	Open	Framework	PCS
17	FTS/OJEU Notice	PURCH2285	Provision of Framework Agreement for Banking Services	£360,000	27/09/2023	Open	Framework	PCS
18	FTS/OJEU Notice	PURCH2448	Provision of Contract Agreement for Research Equipment	£360,000	27/06/2024	Open	Contract	PCS
19	FTS/OJEU Notice	PURCH2314	Provision of Contract for a High Specification Flow Cytometric	£500,000	06/11/2023	Open	Contract	PCS
20	FTS/OJEU Notice	PURCH2361	Provision of Customer Relationship Management (CRM)	£15,000,000	28/02/2024	Competitive procedure with negotiation	Contract	PCS
21	FTS/OJEU Notice	PURCH2394	Provision of Framework Agreement for a 3D Single Cell Multi-Omic Laser	£500,000	16/05/2024	Open	Framework	PCS
22	FTS/OJEU Notice	PURCH2394	Provision of a Framework for The Provision of a 3D Single Cell Multi-Omic Laser	£500,000	18/06/2024	Open	Framework	PCS
23	FTS/OJEU Notice	PURCH2456	Provision of 3D Heterogenous Printer System	£530,000	04/07/2024	Open	Contract	PCS
24	FTS/OJEU Notice	PURCH2281	Provision of a Contract for a Multi-Spectral Light Sheet Microscope & associated Maintenance	£520,000	03/08/2023	Open	Contract	PCS

25	FTS/OJEU Notice	PURCH2301	Provision of a Framework for Pest Control Services	£600,000	09/01/2024	Open	Framework	PCS
26	FTS/OJEU Notice	PURCH2376	Provision of Hot Beverages	£650,000	01/05/2024	Open	Framework	PCS
27	FTS/OJEU Notice	PURCH2371	Provision of Confocal Microscope with Fluorescence Lifetime Imaging and Super-Resolution Capabilities	£725,000	23/07/2024	Open	Contract	PCS
28	FTS/OJEU Notice	PURCH2151	Provision of Framework Agreement for The Provision of Branded Clothing for Resale	£800,000	16/04/2024	Open	Framework	PCS
29	FTS/OJEU Notice	PURCH2345	Provision of Contract Agreement for Mass Spectrometry Imaging Instrument	£800,000	29/07/2024	Open	Contract	PCS
30	FTS/OJEU Notice	PURCH2334	Provision of Contract Agreement for Managed Internet for Student Halls	£1,000,000	13/12/2023	Open	Contract	PCS
31	FTS/OJEU Notice	PURCH2399	UOG Provision of Framework Agreement for Professional and Lead advisor Services for Lot 1 & Lot 2	£40,000,000	30/04/2024	Competitive procedure with negotiation	Framework	PCS
32	FTS/OJEU Notice	PURCH2392	Provision of a Contract Agreement for Employers Liability, Public Liability & Professional Indemnity Insurances	£1,000,000	21/03/2024	Open	Contract	PCS
33	FTS/OJEU Notice	PURCH2363	Provision of Framework Agreement for Delivered Catering	£1,600,000	04/04/2024	Open	Framework	PCS
34	FTS/OJEU Notice	PURCH2413	Framework Agreement for The Provision for Asbestos and Analytical Services	£800,000	17/04/2024	Competitive procedure with negotiation	Framework	PCS
35	FTS/OJEU Notice	PURCH2426	Provision of Fire and Security Services Framework Stage 1	£4,000,000	05/07/2024	Competitive procedure with negotiation	Framework	PCS
36	FTS/OJEU Notice	PURCH2317	Provision of a Contract for Managed Security Services	£1,800,000	26/10/2023	Open	Contract	PCS
37	FTS/OJEU Notice	PURCH2379	Provision of a (Scanning) Transmission Electron Microscope	£4,800,000	21/05/2024	Open	Contract	PCS
38	Mini Tender	PURCH1852 MC003	Mini Tender for a Design Team(S) To Support the University of Glasgow Student Residences & Innovation Development	£7,622,802	20/10/2023	Quick Quote	Contract	PCS
39	Mini Tender	PURCH2196 LOT 2 MC002	Mini-Tender for The Provision of Home Farm Refurbishment for The Members of PURCH2196 Lot 2 Framework Only	£900,000	03/07/2024	Quick Quote	Contract	PCS
40	Mini Tender	PURCH2196 LOT 3 MC001	Mini-Tender for the Provision of Early Contractor Involvement on Church Street Student Residences Project	£300,000	18/07/2024	Quick Quote	Contract	PCS
41	Mini Tender	PURCH2292	Mini Tender for The Extension to Existing Scotgrid Compute Facility Utilising Arm CPUs	£100,000	19/10/2023	Quick Quote	Contract	PCS
42	Mini Tender	PURCH2302	Mini Tender for Printing University of Glasgow 2025 Undergraduate Prospectus	£30,000	22/09/2023	Quick Quote	Contract	PCS
43	Mini Tender	PURCH2349	Mini-Tender for The Provision of a Mower - Scotland Excel Framework Agreement for Grounds Maintenance Equipment	£34,000	03/01/2024	Quick Quote	Contract	PCS
44	Mini Tender	PURCH2356	Mini-Tender for The Provision of Fixed Resistance Equipment for The Members of APUC Framework	£100,000	22/01/2024	Quick Quote	Contract	PCS
45	Mini Tender	PURCH2357	Mini-Tender for The Provision of Free Weights for The Members of APUC Framework Sports and Fitness Equipment Lot 3	£100,000	26/01/2024	Quick Quote	Contract	PCS
46	Mini Tender	PURCH2358	Mini-Tender for The Provision of Fitness accessories for The Members of APUC Framework Sports and Fitness Equipment Lot 4	£100,000	30/01/2024	Quick Quote	Contract	PCS
47	Quick Quote	PURCHQQ0172	Provision of Media Management Platform	£25,500	05/09/2023	Quick Quote	Contract	PCS



48	Quick Quote	PURCHQQ0177	Semi-automated Liquid Handling Equipment	£35,000	03/08/2023	Quick Quote	Contract	PCS
49	Quick Quote	PURCHQQ0178	Contract for UKRI Strength In Places Living Laboratory Precision Medicine Programme Wp7	£38,000	01/09/2023	Quick Quote	Contract	PCS
50	Quick Quote	PURCHQQ0179	Provision of Management and Supply of a Festive Market	£45,000	21/09/2023	Quick Quote	Contract	PCS
51	Quick Quote	PURCHQQ0180	Provision of Contract Agreement for MRNA Sequencing of 400 Human Samples	£45,000	22/11/2023	Quick Quote	Contract	PCS
52	Quick Quote	PURCHQQ0181	Provision of Executive Development for Senior Leaders	£35,000	06/02/2024	Quick Quote	Contract	PCS
53	Quick Quote	PURCHQQ0182	Provision of a Contract for the Development of a Website for The Glasgow Riverside Innovation District Project	£30,000	06/11/2023	Quick Quote	Contract	PCS
54	Quick Quote	PURCHQQ0183	Provision of Removal, Supply and Installation of Studio Flooring In The Stevenson Building	£39,000	22/11/2023	Quick Quote	Contract	PCS
55	Quick Quote	PURCHQQ0184	Provision of Contract Agreement for an Optical Cryostat System	£42,000	28/11/2023	Quick Quote	Contract	PCS
56	Quick Quote	PURCHQQ0186	Provision of Contract Agreement for a Plate reader	£38,000	14/02/2024	Quick Quote	Contract	PCS
57	Quick Quote	PURCHQQ0187	Provision of a Portable Metrology Arm	£25,000	27/02/2024	Quick Quote	Contract	PCS
58	Quick Quote	PURCHQQ0189	Provision of Contract Agreement for Provision of Drilling and Sampling at Research Site in Cowden	£40,000	22/03/2024	Quick Quote	Contract	PCS
59	Quick Quote	PURCHQQ0190	Provision of Gas Chromatography Oven	£27,000	18/04/2024	Quick Quote	Contract	PCS
60	Quick Quote	PURCHQQ0191	Provision of Fourier Transform Infrared Spectrometer (FTIR)	£41,600	12/04/2024	Quick Quote	Contract	PCS
61	Quick Quote	PURCHQQ0192	Provision of Teaching Equipment – Shaker Kits	£36,000	18/04/2024	Quick Quote	Contract	PCS
62	Quick Quote	PURCHQQ0195	Provision of Support and Delivery of a Series of Online Discrete Choice Experiment	£42,000	02/07/2024	Quick Quote	Contract	PCS
63	Quick Quote	PURCHQQ0196	Provision of Catering for Events hosted by The Scottish alliance for Food	£30,000	12/07/2024	Quick Quote	Contract	PCS
64	Site Notice	PURCH2231	Provision of Semiconductor Parameter analyser	£55,000	08/08/2023	Single stage procedure	Contract	PCS
65	Site Notice	PURCH2255	Provision of a 12-Seater Boat	£114,335	29/08/2023	Single stage procedure	Contract	PCS
66	Site Notice	PURCH2267	Provision for Hydrogen Bromide Gas Delivery System	£63,673	11/08/2023	Single stage procedure	Contract	PCS
67	Site Notice	PURCH2273	Provision of Surface Profiler	£105,000	25/10/2023	Single stage procedure	Contract	PCS
68	Site Notice	PURCH2288	Provision of a Tool to Perform Contactless Electrical Resistance Measurements of Semiconductor Wafers	£25,000	05/10/2023	Single stage procedure	Contract	PCS
69	Site Notice	PURCH2289	Provision of a Framework for Consultancy to Support the Execution of Glasgow Changing Futures Programme	£100,000	02/11/2023	Single stage procedure	Framework	PCS
70	Site Notice	PURCH2297	Provision of Wireless Deep Brain Stimulation Through Engineered Multifunctional Nanomaterials	£86,100	11/10/2023	Single stage procedure	Contract	PCS
71	Site Notice	PURCH2309	Provision of Framework Agreement for Library and archives & Specialist Collections Removal Services	£125,000	17/10/2023	Single stage procedure	Framework	PCS
72	Site Notice	PURCH2310	Provision of a Laser System	£83,500	23/11/2023	Single stage procedure	Contract	PCST
73	Site Notice	PURCH2327	Provision of High-Resolution Digital Microscope	£70,000	25/01/2024	Single stage procedure	Contract	PCST
74	Site Notice	PURCH2331	Provision of a Contract for Portfolio Management Tool	£100,000	01/11/2023	Single stage procedure	Contract	PCS
75	Site Notice	PURCH2333	Provision of a Contract for Material Damage Excess Layer Policy	£200,000	01/11/2023	Single stage procedure	Contract	PCS

76	Site Notice	PURCH2335	Provision of Radio Ion Chromatography System Capable of Both anion and Cation Exchange analysis	£150,000	08/11/2023	Single stage procedure	Contract	PCS
77	Site Notice	PURCH2339	Provision of a Venture Builder Program	£170,000	01/12/2023	Single stage procedure	Contract	PCS
78	Site Notice	PURCH2346	Provision of Contract Agreement for a 15-Seat Minibus X Quantity 2	£156,000	30/11/2023	Single stage procedure	Contract	PCS
79	Site Notice	PURCH2352	Provision of Contract Agreement for Mid-Ir Tunable Optical Parametric Oscillator	£60,000	12/03/2024	Single stage procedure	Contract	PCS
80	Site Notice	PURCH2357A	Provision of Free Weights	£100,000	29/04/2024	Single stage procedure	Contract	PCS
81	Site Notice	PURCH2360	Provision of a Contract for a Software Developer to Develop a Management Platform to Support the use of Amazon Alexa Device	£125,000	27/03/2024	Single stage procedure	Contract	PCS
82	Site Notice	PURCH2378	Provision of Contract Agreement for Injection Desk-Top Moulding Machine	£34,000	18/04/2024	Single stage procedure	Contract	PCS
83	Site Notice	PURCH2383	Provision of a Contract for a Transition Consultant	£60,000	17/04/2024	Single stage procedure	Contract	PCS
84	Site Notice	PURCH2385	Provision of a Rheometer System	£50,000	13/06/2024	Single stage procedure	Contract	PCS
85	Site Notice	PURCH2389	Provision of Contract Agreement for Colleague Engagement Survey	£150,000	10/05/2024	Single stage procedure	Contract	PCS
86	Site Notice	PURCH2401	Provision of Installation of Di-Electric Etch Tool	£125,000	22/05/2024	Single stage procedure	Contract	PCS
87	Site Notice	PURCH2402	Contract Agreement for The Provision of a Central Production Unit	£58,000	03/05/2024	Single stage procedure	Contract	PCS
88	Site Notice	PURCH2408	Provision of Dog Waste Servicing	£120,000	28/03/2024	Single stage procedure	Contract	PCS
89	Site Notice	PURCH2411	Provision of a Framework for a Closed-Cycle Cold Trap System for Separation of Noble Gases	£60,000	20/05/2024	Single stage procedure	Framework	PCS
90	Site Notice	PURCH2427	Provision of 3D Environment for Museums in The Metaverse	£60,000	19/06/2024	Single stage procedure	Contract	PCS
91	Site Notice	PURCH2437	Provision of a Fizeau Interferometer	£92,000	24/05/2024	Single stage procedure	Contract	PCS
92	Site Notice	PURCH2438	Provision of a Set of Portable Non-Destructive Testing (NDF) Equipment	£50,000	21/05/2024	Single stage procedure	Contract	PCS
93	Site Notice	PURCH2447	Provision of Contract Agreement for Dissection Microscopes	£180,000	28/05/2024	Single stage procedure	Contract	PCS
94	Site Notice	PURCH2452	Provision of Contract Agreement for Semi-automatic Resist-Coating Spinner Tool	£77,500	28/06/2024	Single stage procedure	Contract	PCS
95	Site Notice	PURCH2470	Provision of Mobile Mesocosm X 3	£120,000	30/07/2024	Single stage procedure	Contract	PCS

# Planned Regulated Procurements

## **FY2024/2026 APPENDIX C**

The University is keen to encourage competition by promoting optimal participation procurement process and achieve better value for money in its procurements. The University provides notice to suppliers of tendering opportunities that are expected to commence over the next two financial years.

In preparing this forward projection of anticipated regulated procurements, it is difficult to be precise about providing details of actual requirements. Over a forecast period of two years it is very probable that circumstances and priorities will change, the list of projected individual regulated procurement exercises outlined should be viewed with this caveat in mind.

No.	College	Current Contract/ Tender Ref	Commodity / Description of Tender	Final Expiry date (assume all extension options taken unless known otherwise)	Estimated Total Contract Value
1	Arts	PURCH2427	3D Environment for Museums in the Metaverse	N/A	£60,000
2	Arts	New Procurement	Museums in the Metaverse Scope 3	N/A	TBC
3	Commercial Services	PURCH2146	Print Room Consumables	N/A	£80,000
4	Commercial Services	PURCH1670	Catering EPOS Solution	01/03/2025	£300,000
5	Commercial Services	PURCH2319	Bakery Products	N/A	£500,000
6	Commercial Services	New Procurement	Branded Goods (excluding food and clothing) for GU Heritage	N/A	TBC
7	Commercial Services	New Procurement	Branded Food for GU Heritage	N/A	TBC
8	Commercial Services	New Procurement	Chilled, Frozen and Ambient Food	N/A	£4,800,000
9	Commercial Services	New Procurement	Chicken Concept Outlet	N/A	TBC
10	Commercial Services	PURCH2488	Nursery	31/08/2025	£3,500,000
11	Commercial Services	PURCH2402	Cold Production Unit	N/A	£60,000
12	Commercial Services	PURCH278	Student Residences Cleaning	30/05/2025	£200,000
13	Commercial Services	PURCH2423	Fresh Fruit and Vegetables	02/06/2025	£600,000
14	Commercial Services	PURCH2387	Butcher Meat	06/05/2025	£800,000
15	Commercial Services	New Procurement	Catering Sundries	N/A	TBC
16	Commercial Services	New Procurement	Vending Machines	New Requirement	TBC
17	Commercial Services	PURCH1610	Circuit Laundry	16/09/2026	£300,000
18	Commercial Services	New Procurement	Fresh Fish	New Requirement	£50,000
19	Commercial Services	New Procurement	Events Management Software	New Requirement	£60,000
20	Commercial Services	New Procurement	Retail Food	New Requirement	TBC
21	Commercial Services	New Procurement	Linen	New Requirement	£45,000
22	Commercial Services	New Procurement	Print Room Devices	N/A	TBC
23	Estates	PURCH2152	Repair and Maintenance of Cleaning Machines	N/A	£40,000
24	Estates	PURCH2184	Waste Management	31/01/2025	TBC
25	Estates	Call off from PURCH2196	Residential Refurbishment	N/A	£1,000,000
26	Estates	Call off from PURCH2196	Laboratory 2024/25 Works	N/A	TBC
27	Estates	New Procurement	Equestrian Centre	N/A	£1,500,000
28	Estates	New Procurement	Berkeley Square Refurb	N/A	£4,000,000
29	Estates	New Procurement	JWS Reconfiguration	N/A	£5,500,000
30	Estates	New Procurement	Gilbert Scott Refurbishment	N/A	£20,000,000
31	Estates	New Procurement	Hillhead Street Refurbishment	New Requirement	£3,500,000

32	Estates	New Procurement	Lift Upgrade Programme	New Requirement	£1,500,000
33	Estates	New Procurement	Roof and Flooring Upgrades	New Requirement	£1,500,000
34	Estates	New Procurement	South Park (Computing Science) Works	New Requirement	£4,000,000
35	Estates	New Procurement	VRF Animal Unit	New Requirement	£4,000,000
36	Estates	New Procurement	Kelvin Accessibility Works	New Requirement	£4,500,000
37	Estates	New Procurement	Workspace Futures Programme	New Requirement	£5,000,000
38	Estates	New Procurement	Geo & Earth Science Building Upgrade	New Requirement	£2,000,000
39	Estates	New Procurement	Western Campus Master Plan	New Requirement	£7,000,000
40	Estates	New Procurement	Garscube Matrix Building	New Requirement	£40,000,000
41	Estates	New Procurement	Townhouse Refurbishment	New Requirement	£5,000,000
42	Estates	New Procurement	Garscube -Planetary Health	New Requirement	£39,000,000
43	Estates	PURCH1933	Engineering Inspection Services and Plant Protection Policy	31/08/2025	£500,000
44	Estates	PURCH1850	Operational, maintenance and repair of Lift Installations	30/07/2025	£1,200,000
45	Estates	PURCH1768	Lift Replacement Works	22/12/2025	£1,500,000
46	Estates	Call off from PURCH2196	Garscube/ New Build/ Pathology Suite	N/A	£22,000,000
47	Estates	New Procurement	Student Residencies - PBSA Lilybank (Mini Comp from PURCH2196)	N/A	£4,500,000
48	Estates	New Procurement	Logistics Fleet Replacement	N/A	£180,000
49	IT	PURCH2045	Provision of Rubrik Go Foundation Licences	2024-2025	£650,000
50	IT	PPE 5887	Direct Award for the Provision of 4 Years Licensing and Support of the Kinetics	2023-2024	£355,000
51	IT	PURCHQQ0135	The Provision of a Pilot Online Distance Learning (ODL) to support a One-Degree course.	2023-2024	£100,000
52	IT	PURCH1534	Provision of Biological Services IT System - Direct Award	2023-2024	£90,000
53	IT	PURCH2127	Western Union Student Payment platform	2023-2024	£0
54	IT	New Procurement	Curriculum Management Software	2023-2024	£400,000
55	IT	New Procurement	Assessment Management Platform	2023-2024	£150,000
56	IT	New Procurement	Portfolio Learning Platform	2023-2024	£250,000
57	IT	New Procurement	Change of the Print Contract	2024-2025	£150,000
58	IT	New Procurement	End User devices (Or Leasing)	2024-2025	£15,000,000
59	IT	New Procurement	Enterprise Service Bus	2024-2025	£3,000,000
60	IT	New Procurement	Event Management System	2024-2025	£100,000
61	IT	New Procurement	CRM (Customer Relationship Management)	2024-2025	£5,000,000
62	IT	New Procurement	Integration	2024-2025	£1,000,000
63	IT	New Procurement	Curriculum Management Software	2024-2025	TBC

64	MVLS	PURCH1965	For the framework agreement for Tissue Culture Media Supplies	31/12/2025	£800,000
65	MVLS	PURCH2053	Service contract Gas Exchange Systems	04/05/2025	TBC
66	MVLS	PPE9288	Veterinary Surgeon to teach clinical techniques	28/09/2024	£36,000
67	MVLS	PURCH1956	Consultancy Services	22/11/2024	£55,000
68	MVLS	PURCHQQ0166	Service contract for 3D Scanners	22/11/2024	TBC
69	MVLS	PURCH2145	Service contract for Spectral Analyser	13/12/2024	£202,000
70	MVLS	PURCH1407	Facilities Management Services at the Imaging Centre of Excellence (ICE) Building, Queen Elizabeth University Hospital	01/01/2025	£543,451
71	MVLS	PURCH2048	Consultancy Services Genomics	31/03/2025	£157,000
72	MVLS	PURCH1958	QS5 PCR Machine consumables	19/05/2025	£50,000
73	MVLS	PURCH1722	Electronic Management System	01/07/2025	£60,000
74	MVLS	PURCH1985	DNA Sequencing Reagents and Consumables	12/08/2025	£4,000,000
75	MVLS	PURCH1851	Veterinary Consumables and Pharmaceuticals	30/09/2025	£3,600,000
76	MVLS	PURCH1960	ICT Software	01/10/2025	£90,000
77	MVLS	PURCH2133	Service Contract for Gas Exchange Systems	09/10/2025	£221,000
78	MVLS	PURCH1984	Plastic Model head and Teeth	09/12/2025	£121,000
79	MVLS	PURCH1965	Tissue Culture Media	30/12/2025	£800,000
80	MVLS	PURCH2015	Sourcing, supply and Logistics of Veterinary Supplies and Life Sciences to LMICs	18/01/2026	£200,000
81	MVLS	PURCH2057	Student Placement Small Farm Animals	28/03/2026	£384,000
82	MVLS	PURCH1666	Image Guided Radiation Platform	11/06/2026	£150,000
83	MVLS	PPE9437	LICOR Service Contract	20/11/2026	£30,000
84	MVLS	PURCH1818	Storage, Packaging & Delivery of Clinical Trial Drug	31/12/2025	£50,000
85	MVLS	PPE9341	Visiting Professional Lecturer (Diagnostics)	01/10/2025	£25,000
86	MVLS	PURCH1983	Software (Teaching) license	N/A	TBC
87	MVLS	TBA	New Lab	n/a	£833,000
88	MVLS	TBA	Robertson Centre Cyber-Security Equipment	n/a	£195,000
89	MVLS	TBA	Slide Scanner	n/a	£230,000
90	MVLS	TBA	IGTOP Equipment	n/a	£50,000
91	MVLS	TBA	SPN Confocal Equipment	n/a	£135,000
92	MVLS	TBA	Single CTU EDC Software	n/a	£100,000
93	Science & Engineering	New Procurement	Rheometer	2025-2026	£50,000
94	Science & Engineering	New Procurement	Glovebox	2024-2025	£63,000

95	Science & Engineering	New Procurement	Automatic Physisorption Analyzer	2024-2025	£57,000
96	Science & Engineering	New Procurement	Fourier Transform Infrared Spectrometer	2024-2025	£50,000
97	Science & Engineering	New Procurement	Automated wafer prober	2024-2025	£460,000
98	Science & Engineering	New Procurement	Microscope	2024-2025	£300,000
99	Science & Engineering	New Procurement	Core switch Network replacement	2024-2025	£212,000
100	Science & Engineering	New Procurement	Lab automation	2024-2025	£450,000
101	Science & Engineering	New Procurement	4" Metal Evaporator	2024-2025	£375,000
102	Science & Engineering	New Procurement	Photolith	2024-2025	£354,000
103	Science & Engineering	New Procurement	General Purpose Etch	2024-2025	£925,000
104	Science & Engineering	New Procurement	Fully automatic multipurpose wire bonder	2024-2025	£188,000
105	Science & Engineering	New Procurement	Chem - maXis impact UHR-TOF MS System (replacement)	2024-2025	£501,000
106	Science & Engineering	New Procurement	Bond Tester	2024-2025	£61,000
107	Science & Engineering	New Procurement	Lock in Amplifier	2024-2025	£67,000
108	Science & Engineering	New Procurement	Oscillator	2024-2025	£70,000
109	Science & Engineering	New Procurement	Quantum Photon Source and Camera	2025-2026	£400,000
110	Science & Engineering	New Procurement	Quantic Funding	2025-2026	£400,000
111	Science & Engineering	PURCH1864	Precious Metals	2024-2025	£405,000
112	Science & Engineering	PURCH2012	Consultancy	2024-2025	£162,000
113	Science & Engineering	PURCH1864	MOVPE Consultancy	2024-2025	£175,000
114	University Services	New Procurement	Fertiliser and Consumables for Sport	N/A	TBC
115	University Services	PURCH1640	Cubane Consulting - Annual Subscription to the UniForm Program	2024-2025	£300,000
116	University Services	PURCH1563	Consultancy Support for Transformation Programme	2023-2024	£60,000
117	University Services	PURCHQQ0182	Development of a Website for the Glasgow Riverside Innovation District Project	N/A	£30,000
118	University Services	PURCH2425	Business Travel Management	29/02/2025	£15,000,000
119	University Services	PURCH2481	Non-Medical Helpers for Disability Support	31/07/2025	£3,800,000
120	University Services	PURCH2439	Videography Services	N/A	TBC
121	University Services	PURCH2476	Uniform	N/A	TBC
122	University Services	PURCH1882	Sports Clothing	03/06/2025	TBC
123	University Services	PURCHQQ0197	External Perceptions Study	N/A	£30,000
124	University Services	PURCH1676	Online Course Enrolment and Course Management	31/07/2025	£60,000
125	University Services	PURCH1798	Daily Press Cutting	31/08/2025	£100,000

126	University Services	PURCH1991	Graphic Design	28/02/2025	£500,000
127	University Services	PURCH1799	Design and Build Exhibitions	31/03/2025	TBC
128	University Services	New Procurement	PR Services for Hunterian	New Requirement	£25,000
129	University Services	New Procurement	Marquees for Graduations	New Requirement	£300,000
130	University Services	New Procurement	Revolve Studio Upgrade	New Requirement	£55,000
131	University Services	New Procurement	Synthetic Hockey Pitch	New Requirement	TBC
132	University Services	New Procurement	Shopfront for Sports	New Requirement	£50,000
133	University Services	New Procurement	Food for Sports	New Requirement	TBC
134	University Services	New Procurement	Sports Accessories	New Requirement	TBC
135	University Services	PURCHQQ0149	Provision of Presentation Skills Course	31/07/2025	£73,200
136	University Services	PURCH2393	Direct Award for the Provision of Excess Property Layer Insurance.	31/07/2025	£79,500
137	University Services	PURCH1908	Provision of a Contract for Health and Accident Insurance for The Erasmus Mundus Programme	01/09/2025	£291,000
138	University Services	PURCH1902	Provision of a Framework Agreement for Internal Audit Services	07/10/2025	£872,000
139	University Services	PURCH1897	Provision of a Framework for Occupational Health Physician Services	18/03/2025	£146,250
140	University Services	PURCH1894 - Lot 3	Provision of a Framework Agreement for Legal Services - Lot 3	11/11/2025	£4,000,000
141	University Services	PURCH1894 - Lot 1	Provision of a Framework Agreement for Legal Services - Lot 1	11/11/2025	
142	University Services	PURCH1894 - Lot 2	Provision of a Framework Agreement for Legal Services - Lot 2	28/11/2025	
143	University Services	PURCH1885	Provision Of Old Ways New Roads: Travel in Scotland 1720-1832 Online Exhibition and Hosting Services	02/02/2025	£20,000
144	University Services	PURCH1823	The Provision of Insurance Broker Services	30/09/2025	£170,000
145	University Services	PURCH1801 - Lot 8	PURCH1801 - Provision of Insurance Services (excluding Broker Services) Terrorism - Lot 8. Insurance Services 3 DPS RM6138 Framework Only	29/07/2025	£390,585
146	University Services	PURCH1801 - Lot 7	PURCH1801 - Provision of Insurance Services (excluding Broker Services) PA/Travel - Lot 7. Insurance Services 3 DPS RM6138 Framework Only	29/07/2025	£630,000
147	University Services	PURCH1801 - Lot 6	PURCH1801 - Provision of Insurance Services (excluding Broker Services) Professional Indemnity - Lot 6. Insurance Services 3 DPS RM6138 Framework Only	29/07/2025	£683,200
148	University Services	PURCH1801 - Lot 5	PURCH1801 - Provision of Insurance Services (excluding Broker Services) General Liability - Lot 5. Insurance Services 3 DPS RM6138 Framework Only	29/07/2025	£2,155,000
149	University Services	PURCH1801 - Lot 4	PURCH1801 - Provision of Insurance Services (excluding Broker Services) Motor Fleet - Lot 4. Insurance Services 3 DPS RM6138 Framework Only	31/07/2025	£233,380



150	University Services	PURCH1801 - Lot 13	PURCH1801 - Provision of Insurance Services (excluding Broker Services) Excess Liability - Lot 13. Insurance Services 3 DPS RM6138 Framework Only	29/07/2025	£185,000
151	University Services	PURCH1799	Provision of a Framework for the Design, Build, Design & Build and Graphic Production of Exhibitions: Lot 1 Design of Exhibitions Lot 2 Build of Exhibitions Lot 3 Design & Build of Exhibitions Lot 4 Graphic Production	31/03/2025	£1,000,000
152	University Services	PURCH1781	A Framework Agreement for The Strategic Leadership Programme	10/11/2024	£280,000
153	University Services	PURCH1754	Provision Of Data Link to Berkeley Square	12/03/2025	£117,400
154	University Services	PURCH1683	Making Tax Digital for VAT	09/06/2024	£54,500
155	University Services	PPE1002152	Direct Award for the Provision of Innovative Interfaces Sierra Library Management Software Renewal plus additional works that carries on from PPE1001386	31/07/2025	£127,680
156	University Services	PPE1001386	Direct Award for the Provision of Innovative Interfaces Sierra Library Management Software Renewal plus additional works added to PPE1000964	15/01/2025	£139,301
157	University Services	PPE1001273	Direct Award for Premier Support Renewal Service	29/01/2025	£57,354
158	University Services	PPE1001273	Microsoft Premier Support Services	31/01/2025	£57,354
159	University Services	PPE1001268	Direct Award for the Provision of Maintenance on University Cable Infrastructure	17/03/2025	£90,000
160	University services	PPE1000788	Sage Catalyst	30/09/2024	£47,845
161	University Services	PPE1000662	Direct award for the Subscription for Information Services & Software Solutions	31/07/2025	£62,402
162	University Services	PPE1002152	Direct Award for Innovative Interfaces Sierra Library Management Software renewal	31/07/2025	£127,679
163	University Services	PURCH2475	Direct award for the Purchase of GitHub Under the NHS Shared business services framework	02/08/2025	£80,000
164	University Services	PPE1002402	Direct Award for One year subscription to a number of Cengage primary source archive	27/09/2025	£48,375
165	University Services	PPE1002276	Direct Award for the Provision of Research Professional Subscription	16/09/2025	£60,025
166	University Services - Information Services	PURCHQQ0140	The Provision of a Software Solution for the Backup of Bioinformatics/Image Data	03/09/2025	£40,000
167	University Services - Information Services	PURCH2321	LinkedIn License	06/12/2024	£111,600
168	University Services - Information Services	PURCH2221	Provision of Qualtrics Licensing from SUPC Framework ITS4032 LOT 4 - Software License Reseller Agreement	31/03/2025	£323,809

169	University Services - Information Services	PURCH2215	Oracle - Peoplesoft Enterprise Student Admin licence (My Campus)	31/07/2024	£189,931
170	University Services - Information Services	PURCH2156	Direct Award Agreement for the Provision of Mentimeter Licences	19/10/2025	£73,268
171	University Services - Information Services	PURCH2111	Zoom Licensing	28/06/2025	£182,000
172	University Services - Information Services	PURCH2099	Rapid 7 Software	20/06/2025	£260,000
173	University Services - Information Services	PURCH2045	Provision of Rubrik Go Foundation Licences	17/12/2024	£645,000
174	University Services - Information Services	PURCH2007	Mini-Tender for the Provision of Licencing, Support & Maintenance, Professional Services for IBM Congos And Planning Analytics for The Members of Data Applications and Solutions RM3821 Framework Lot 1 Only	15/10/2025	£950,234
175	University Services - Information Services	PURCH1951	4 years MATLAB Software Licencing - Call off from SLRA Framework ITS4042 SU Lot 4	31/05/2025	£505,000
176	University Services - Innovation	PURCH2339	Provision of a Venture Builder Program	18/02/2025	£179,000
177	University Services - Legal Services	PURCH1939 - LOT 1	Provision of a Framework for Intellectual Property Services	31/10/2025	£729,188
178	University Services - Planning & Business Intelligence	PURCH1948	Provision of Framework Agreement for Qlik Estate and Data Warehouse Support Service	01/07/2025	£400,000
					<b>£272,540,511</b>

# Sustainability

## FY2023/24- APPENDIX D

Procurement uses the sustainability risk prioritisation tool (Marrakech) which assigns a score for each risk attached to a category of spend. The high-risk categories are then investigated using the DEFRA analysis tool. Suppliers identified within these categories are measured and monitored through the EcoVadis Sustainability Programme.

# Total High Priority Sustainability Spend

**University of Glasgow spend = £367m (FY23-24)**  
**Core Trade Spend = £265m (FY23-24)**  
**Identified High Priority Sustainability Spend = £166m**  
**Actual EcoVadis Rated Spend = £125m**

Category	FY23-24 Priority Supplier Expenditure	EcoVadis Rated Expenditure	High Priority Sustainability Spend %	No. of High- Risk Suppliers	No of EcoVadis Rated Suppliers
	<b>£165,677,580</b>	<b>£124,810,632</b>	<b>75%</b>	<b>232</b>	<b>124</b>
1. Catering	Priority 1,2,3	<b>Catering EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£3,214,019	<b>£1,187,623</b>	37%	39	<b>6</b>
2. Furniture	Priority 1,2,3	<b>Furniture EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£4,408,422	<b>£3,925,824</b>	89%	11	<b>4</b>
3. Utilities	Priority 1,2,3	<b>Utilities EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£21,632,289	<b>£1,931,272</b>	9%	4	<b>1</b>
4. IT	Priority 1,2,3	<b>IT EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£24,688,190	<b>£20,281,018</b>	82%	35	<b>23</b>
5. Labs	Priority 1,2,3	<b>Labs EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£19,030,020	<b>£9,611,437</b>	51%	59	<b>31</b>
6. Travel	Priority 1,2,3	<b>Travel EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£14,184,496	<b>£13,466,434</b>	95%	9	<b>1</b>
7. Construction	Priority 1,2,3	<b>Construction EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£69,219,378	<b>£67,905,978</b>	98%	48	<b>38</b>
8. Other	Priority 1,2,3	<b>Construction EcoVadis Rated Expenditure</b>	Sustainability Mapping Priority 1,2&3	No. of Suppliers	<b>No. of EcoVadis Rated Suppliers</b>
	£9,300,766	<b>£6,501,047</b>	70%	27	<b>20</b>

# Social Value / Community Benefits

## FY2023/24 - Appendix E

For every procurement over £4m, the University will consider how it can improve the economic social or environmental wellbeing of its area through inclusion of community benefit clauses, to assist with achieving sustainability in contracts' activity, including targeted recruitment and training, small business and social enterprise development and community engagement. Where possible, relevant and proportionate, and where they are considered not to have a negative impact on the delivery of value for money, such clauses may be included in regulated procurements valued at below £4m.

<b>Community Benefits FY23-24</b>	<b>Outcome</b>
<b>Employment &amp; Skills</b>	<b>Aug'23 - Jul '24</b>
New Entrants	0
Apprentice Starts	4
Apprentice Completions	0
Graduates	5
Training	1
Work Placements	14
<b>Community</b>	<b>Total No.</b>
Charity Events	5
Business Events	3
Community Events	8
Social Enterprise/Supported Business Spend	£29,114
Students Engaged	2
Charity	£5,109



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## Annual Procurement Report template

[NOTE: reference to contract is also to be construed as meaning a framework agreement]

<b>1. Organisation and report details</b>	
a) Contracting Authority Name	University of Glasgow
b) Period of the annual procurement report	01 August 2023 – 31 July 2024
c) Required by s18 Procurement Reform (Scotland) Act 2014 to prepare an annual procurement report? (Yes / No)	Yes
<b>2. Summary of Regulated Procurements Completed</b>	
a) Total number of regulated contracts awarded within the report period	164
b) Total value of regulated contracts awarded within the report period	£59,346,381
c) Total number of unique suppliers awarded a place on a regulated contract awarded during the period	143
i) how many of these unique suppliers are SMEs	100
ii) how many of these unique suppliers are Third sector bodies	0
<b>3. Review of Regulated Procurements Compliance</b>	
a) Number of regulated contracts awarded within the period that complied with your Procurement Strategy	164
b) Number of regulated contracts awarded within the period that did not comply with your Procurement Strategy	0
<b>4. Community Benefit Requirements Summary</b>	
<b>Use of Community Benefit Requirements in Procurement:</b>	
a) Total Number of regulated contracts awarded with a value of £4 million or greater.	3
b) Total Number of regulated contracts awarded with a value of £4 million or greater that contain Community Benefit Requirements.	0
c) Total Number of regulated contracts awarded with a value of less than £4 million that contain Community Benefit Requirements	7



**Key Contract Information on community benefit requirements imposed as part of a regulated procurement that were fulfilled during the period:**

d) Number of Jobs Filled by Priority Groups (Each contracting authority sets its own priority groups)	See Appendix E
e) Number of Apprenticeships Filled by Priority Groups	See Appendix E
f) Number of Work Placements for Priority Groups	See Appendix E
g) Number of Qualifications Achieved Through Training by Priority Groups	See Appendix E
h) Total Value of contracts sub-contracted to SMEs	Not Recorded
i) Total Value of contracts sub-contracted to Social Enterprises	Not Recorded
j) Total Value of contracts sub-contracted to Supported Businesses	Not Recorded
k) Other community benefit(s) fulfilled	See Appendix E

**5. Fair Work and the real Living Wage**

a) Number of regulated contracts awarded during the period that included a Fair Work First criterion.	All Contracts
b) Number of unique suppliers who have committed to pay the real Living Wage in the delivery of a regulated contract awarded during the period.	Not Recorded
c) Number of unique suppliers who are accredited Living Wage employers and were awarded a regulated contract during the period.	Not Recorded

**6. Payment performance**

a) Number of valid invoices received during the reporting period.	156,585 *Spikes Cavell
b) Percentage of invoices paid on time during the period ("On time" means within the time period set out in the contract terms.)	Not Recorded
c) Number of regulated contracts awarded during the period containing a contract term requiring the prompt payment of invoices in public contract supply chains.	164
d) Number of concerns raised by sub-contractors about the timely payment of invoices within the supply chain of public contracts.	Zero

**7. Supported Businesses Summary**

a) Total number of regulated contracts awarded to supported businesses during the period	2
b) Total spend with supported businesses during the period covered by the report, including:	£29,144
i) spend within the reporting year on regulated contracts	2
ii) spend within the reporting year on non-regulated contracts	Zero

**8. Spend and Savings Summary**

a) Total procurement spend for the period covered by the annual procurement report.	£320m*Spike
b) Total procurement spend with SMEs during the period covered by the annual procurement report.	£122.9m *Spikes Cavell
c) Total procurement spend with third sector bodies during the period covered by the report.	£337k *Spikes Cavell
d) Percentage of total procurement spend through collaborative contracts.	28% *APUC Hunter
e) Total delivered cash savings for the period covered by the annual procurement report	£3.29m
f) Total non-cash savings value for the period covered by the annual procurement report	Zero

**9. Future regulated procurements**

a) Total number of regulated procurements expected to commence in the next two financial years	178
b) Total estimated value of regulated procurements expected to commence in the next two financial years	£280,540,511