[Institution letter head]

[Date]

Dear Reviewing Committee,

**Re: ECR Letter of Support for SCAF Pump Priming Award Application: [name of lead reseacher]**

This letter relates to the application for the SCAF Pump Priming Award, submitted by [name of lead researcher]. As [name of lead researcher]’s [line manager/supervisor], I am writing to confirm

* [Name of lead researcher] is an Early Career Researcher working within [Department and Institution]
* [Name of lead researcher] will have both time and space to conduct the project, if successful.

Yours faithfully,

[Signature]