University of Glasgow Celebration of Achievements in Knowledge Exchange and Innovation

Positive Contribution to Place Making Award – Application Form

The Positive Contribution to Place-making awards recognises projects that have a positive impact on people’s lives within a defined community – may they be local, such as within the Glasgow Riverside Innovation District (GRID), or further afield – and underpinned by a collaborative approach to placemaking. This prize category is intended to recognise Community – University partnership activities that are rooted in this placemaking ethos and demonstrate a positive impact.

**Note:** Applications should be made with the full knowledge and support of any community partners involved. Only full applications (with filled-in form and signed privacy notice/consent form) will be considered; please make sure that your application is complete before submitting it to [RIandE@glasgow.ac.uk](mailto:riande@glasgow.ac.uk) no later than **Sep 23, 2024 at 9:00**. All applications will be reviewed by a multidisciplinary panel, spanning knowledge and expertise within and outwith the University of Glasgow. Panels will evaluate applications according to the fulfilment of criteria published in the Celebration webpage.

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| **Project name** |  |
| **UofG project representative name and email address** |  |
| **Colleges / Schools involved** |  |
| **Project/Event/Intervention start date** |  |

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| **Non-confidential/public summary**: please provide a non-confidential summary of the project submitted. (max 200 words) |
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| **Collaboration and community:** Who are the project beneficiaries and how does this project respond to community needs? Do beneficiaries include underrepresented communities or marginalised groups? (max 200 words) |
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| **Collaboration and community:** How have meaningful relationships and joint decision-making been fostered between the University applicant(s) and community partners? (max 200 words) |
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| **Outcomes and impact:** Please describe the positive impacts this project has made in the lives of the community involved and the University (max. 200 words). You may attach evidence and/or anticipated evidence of impact as part of your application package. |
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| **Sustainability and legacy:** How does this project aim to maintain long-term University-community partnerships and does it have the potential to create impact beyond the present activity? How has the project shown a commitment to sustainability or the UN Sustainable Development Goals?  (max. 200 words) |
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| Please indicate if this project has received any KE grants, e.g. IAA or GKEF. |  |

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| **Signed by lead UofG applicant** | |
| **Name and Date** | **Signature** |
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**Privacy Notice for the Positive Contribution to Place-making Award** *(this page is to be retained by the data subject (project representative, who will be signing on behalf of all project or team members).*

**Your Personal Data**

The University of Glasgow will be what’s known as the ‘Data Controller’ of your personal data and data related to your project processed in relation to the Positive Contribution to Place-making Award for the purpose of facilitating the 2024 Knowledge Exchange and Innovation Awards held by the University of Glasgow. This Privacy Notice will explain how the University will process this data.

**Why we need it**

We are collecting your basic personal data and project data for the purpose of facilitating the Positive Contribution to Place-making Award category within the University’s 2024 Knowledge Exchange and Innovation Awards, awarding winers of this category, and to promote this celebratory event for marketing and promotional purposes in the ways which are specifically detailed and consented to in the accompanying Media Consent Form. We will only collect data that we need to fulfil and oversee this.

**Legal basis for processing your data**

We must have a legal basis for processing all personal data. In this instance, the legal basis is Consent*.*

**What we do with it and who we share it with**

All the personal data and project data you submit is processed by the Research and Innovation Services staff at the University of Glasgow in the UK and will be shared with panel members evaluating award nominations, some of whom may not be part of the University of Glasgow. We may share non-confidential information such as project descriptions, names of team/project members, and e-mail addresses of shortlisted nominees and award winners on the University of Glasgow website and its social media channels.

**How long do we keep it for**

Your data will be retained by the University indefinitely unless the information is deemed no longer needed. If the data is no longer required, it will be securely deleted.

**What are your rights?**

You can request access to the information we process about you at any time. If at any point you believe that the information we process relating to you or your project is incorrect, you can request to see this information and may in some instances request to have it restricted, corrected, or erased. You may also have the right to object to the processing of data and the right to data portability.

As we are usingConsent as the legal basis to process your personal and project data, you also have the right to withdraw your consent at any time. If you chose to exercise your right to withdraw your consent, your personal and project data will not be used in future publications, or other outputs as you have consented to below, but may continue to appear in publications and outputs already in circulation. The University will also endeavour to remove your personal and project data from University managed media channels, but cannot guarantee your data will be removed from channels outside of the University’s control.

If you wish to exercise any of these rights, please [RIandE@glasgow.ac.uk](mailto:riande@glasgow.ac.uk) and [dp@gla.ac.uk](mailto:dp@gla.ac.uk).

**Complaints**

If you wish to raise a complaint on how we have handled your personal or project data, you can contact the University Data Protection Officer who will investigate the matter. Our Data Protection Officer can be contacted at [dataprotectionofficer@glasgow.ac.uk](mailto:dataprotectionofficer@glasgow.ac.uk).

If you are not satisfied with our response or believe we are not processing this data in accordance with the law, you can complain to the Information Commissioner’s Office (ICO) <https://ico.org.uk/>.

**Contact details**

If you have any questions relating to this consent form or the way we are planning to use your information please contact [RIandE@glasgow.ac.uk](mailto:riande@glasgow.ac.uk)

**Media Consent Form for Positive Contribution to Place-making Award Nominees**

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| Description of activity: |  | Date: |  |

The University of Glasgow is committed to controlling and processing personal and project data in accordance with Data Protection legislation. Your personal and project data collected, as detailed below, will be processed in the way(s) and for the purpose(s) detailed above in the accompanying Privacy Notice.

**I consent to my personal and project data being used in each of the following formats (please tick all that you consent to):**

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| Photographic images (printed and digital) |  |
| Film/video images and/or audio recordings |  |
| Written comments/testimonials |  |

**I consent to this personal and project data being used in the following ways (please tick all that you consent to):**

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| University of Glasgow websites |  |
| Email and online marketing, including but not limited to e-newsletters; on campus and outdoor digital displays; online and email adverts; online advertorials; editorial features in digital publications |  |
| Social media posts |  |
| Printed materials, including but not limited to leaflets; flyers; posters; banners; brochures; magazines; prospectuses |  |
| Presentations at events and conferences |  |

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| **I consent to this data being shared with approved third parties as stated in Privacy Notice** |  |

I hereby consent to my personal and project data being used in the ways indicated above and in line with the attached Privacy Notice. I understand that I have the right to withdraw my consent at any time.

Print Name:

Date: Email: