**MVLS Translational Research Initiative (TRI)**

**MRC & BBSRC Impact Acceleration Account (IAA) Award**

**Mobility Fund Application Form**

This application form is for travel or exchanges with industry and academia and applies to all UKRI Impact Acceleration Account (IAA) remits. Applications are open to research staff only.

*\*Application should not exceed 15 pages.*

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| **Applicant Details**  Principal Investigator (PI) Full Name, Job title, email: |  |
| College, school/service/unit: |  |
| **PI UofG Staff Number\*:** |  |
| Project Start Date and Duration: |  |
| Funding Requested: | £ |
| **Project Title** (short, up to 10 words) |  |
| **Internal Collaborator(s)/co-I(s)**  Name of person(s), job title, email, college & school/service/unit, staff number: |  |

***\* Note:*** *We use anonymised demographic data of applicants for the monitoring of equality, diversity, and inclusion performance.*

# Collaboration Partners

* *For projects with multiple external partners please copy and repeat this table as required.*
* *All projects involving collaboration with an external partner require a collaboration agreement before they can commence. Please contact the University* [*Contracts Team*](https://www.gla.ac.uk/myglasgow/researchsupportoffice/contracts-team/) *for advice on this.*
* *Please attach a Letter of Support from any external partners detailed in this application.*
* *Research Associates must arrange for their supervisor/line manager to sign this form before applying.*

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| **Organisation name**: |  |
| **Nature of organisation**:  (Company, government, charity, public sector, etc.) |  |
| **Company / Organisation size**:  (Micro: <10 employees / SME: 10-250 employees / Large: 250+ employees) |  |
| **Primary contact:**  Name, position in organisation & contact details (phone, email address): |  |
| **Organisation address**: |  |
| **Company registration number**:  (or equivalent, e.g., charity number) |  |
| **Organisation website / URL**: |  |
| **Main areas of interest / activities**: |  |
| **Role in project**:  (R&D partner, delivery partner, subcontractor, consultant, etc.) |  |
| **Partner Letter of Support attached**:  (Please check box) |  |
| **Supervisor / Line Manager name:** |  |
| **Supervisor / Line Manager signature:** |  |

*\*The following word counts indicated are for guidance only – applicants can go over or under the values stated.*

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| **Overall project summary:** Provide a short summary on aims of the secondment or visit and how this will support your personal development. Please include the current project status and supporting evidence, where applicable (<500 words). |
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| **Opportunities**: Please provide details on the opportunity that will be addressed by this project, backed up by any evidence you may have of demand from the market and / or stakeholders and any other impact drivers. If possible, this evidence should be quantified, and evidenced by letters of support or any other relevant documentation. Provide information on existing competitors or current research and development on competing technologies being undertaken elsewhere.How would the University of Glasgow benefit from funding this project (e.g., further funding obtained, commercialisation revenue, impact, etc)? (<300 words) |
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| **Project Remit:** Please explain how your project fits within the remit of UKRI IAAs and provide any grant reference numbers from the underpinning research upon which the project builds.(**Note:** TRI projects are no longer required to cite underpinning funded research to be eligible for funding, however all projects must be within the remit of the at least one of the following funding councils. Please follow the following links for details on [MRC](https://www.ukri.org/councils/mrc/remit-programmes-and-priorities/) and [BBSRC](https://www.ukri.org/councils/bbsrc/remit-programmes-and-priorities/) remits. Please also note that we support cross-college applications, therefore, if your research also includes other UKRI funding council remits, please also mention this below (e.g., [EPSRC](https://www.ukri.org/councils/epsrc/remit-programmes-and-priorities/our-research-portfolio-and-priorities/), [ESRC](https://www.ukri.org/councils/esrc/), [AHRC](https://www.ukri.org/councils/ahrc/), [STFC](https://www.ukri.org/councils/stfc/)) (<300 words). |
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| **Project Plan and Activities**: Please summarise the project plan and activities, including key milestones, their timelines and the success criteria (including desired outputs and impact). Include a summary risk management plan outlining go/no-go decision points and contingency strategies if project plans need to change (<300 words). |
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| **Collaborations and Partnership Development**: If applicable, please provide an overview of all project collaborators and the role of each of the partners within the project. In particular, where the partnerships are key to impact generation, please identify the strategies in place to maximise the efficiency of the collaboration. If you have identified an industry, clinical or other external partner, what will they provide and how would both/all parties benefit? (Please be mindful of confidentiality when addressing this question) (<300 words). |
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| **Funding**: Provide a breakdown (e.g., staff, equipment/consumables, travel, other) and justification for the funding requested. In addition, you must specify the value of any in-kind/financial contributions you (and your collaborators/partners) will bring to the project. Please note that project spend will be checked on a quarterly basis and should be spent within the time frame stated. |
| |  |  |  |  |  |  | | --- | --- | --- | --- | --- | --- | | **Direct Project Costs** | | **Full Description / Details** | | **Costs (£)** | | | Staff Resources | |  | |  | | | Equipment / Consumables  (Note: equipment must be <£10,000) | |  | |  | | | Travel | |  | |  | | | Other Costs  (please specify) | |  | |  | | |  | | **Total Direct Costs (A)** | |  | | | External in-cash contributions | | **(B)** | |  | | |  | | **IAA Contribution Requested (=A-B)** | |  | | | Please note any in-kind contributions from partners, providing a description of the contribution and the value. This should be backed up by a letter of support from the partner. | |  | | £ | | | Have you received or applied for any other sources to support this project (e.g. innovation voucher, other HEI funding such as Glasgow KE Fund, government funding, etc.)? Please provide value, status and brief details. | |  | | £ | | |
| **Outputs, Outcomes, and Impact**: What likely outputs/measures of success will arise as a result of this exchange/visit e.g., new skills/knowledge; immediate/future potential collaboration; joint publications or impact (societal or economic)? What are the desired next steps/further outcomes, should the project be successful and how might these next steps be funded/supported? (<300 words). |
| ***Outputs & Outcomes–*** *Describe the deliverables of your research, outputs (i.e. products, papers, knowledge generated etc) and what they can be used for, outcomes (e.g. inform policy, train people, develop a process/therapeutic etc)* (<300 words) |
| ***Impacts –*** *Describe the desired longer-term potential impacts from this work that arise either directly or indirectly from the outcomes (i.e. from your work being used by others). Consider how you might show that an effect, benefit, or change has happened, e.g. evidence of the benefits of new products, processes, or services being adopted; cost savings; jobs and wealth creation; healthcare benefits; lifestyle or cultural changes; policy implementation, etc., and any resources you might need to understand those benefits (<300 words). [Useful info:* [*Table of impacts by type, likely indicators, and evidence*](https://www.gla.ac.uk/media/Media_815917_smxx.pdf)*]* |
| **Intellectual Property (IP) and Commercialisation**: If applicable, please outline existing intellectual property and prior art in the area and potential for generation of new IPR. Has there been any discussion of IP with the University’s technology transfer office? Please note, successful applicants, where relevant, will be asked to make a formal invention disclosure. For more information see the [RIS webpages](https://www.gla.ac.uk/myglasgow/ris/ipcommercialisation/inventors/intellectualpropertymanagement/wheredoistartandwhatsnext/) (<300 words). |
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| **Agreements**: Please indicate what agreements have already been put in place for this project and what agreements are still required. Please note it is the Researcher’s responsibility to ensure this is implemented. Examples of agreements include licencing agreements, non-disclosure agreements (NDA), collaboration agreements and material transfer agreements (MTA). Please note that agreements can take time to put in place and that evidence of appropriate agreements must be sent to the TRI prior to funds being awarded. For more guidance, please see our [information videos here.](https://www.gla.ac.uk/colleges/mvls/researchinnovationengagementsupport/tri/training/translationalresearchinitiativelegalsupport/) Any academic-industry collaboration supported through the MCR should follow the principles and policies of the [MRC Industry Collaboration Framework (ICF)](https://www.ukri.org/councils/mrc/guidance-for-applicants/types-of-funding-we-offer/mrc-industry-collaboration-framework-icf/). If your project involves collaboration with industry, you must agree heads of terms with any proposed industry partners **before** funding will be released for successful applications. Please also indicate here that you have read and understand these conditions.  If there is NHS involvement, [The Research Regulation and Compliance Team](https://www.gla.ac.uk/colleges/mvls/researchinnovationengagementsupport/governance/clinicalresearch/contactus/) must be made aware of this prior to applying. |
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*All UKRI IAA-funded projects must ensure that they take into account Responsible Innovation. Please see the EPSRC Responsible Innovation*[*Anticipate, reflect, engage and act (AREA) framework*](https://epsrc.ukri.org/research/framework/area/)*and our new*[*Responsible Innovation IAA Framework*](https://www.gla.ac.uk/myglasgow/ris/knowledgeexchange/knowledgeexchangefunding/impactaccelerationaccounts/epsrciaa2022-2025/responsibleinnovation/)*for guidance. In line with funder expectations and institutional policy, we expect all IAA projects to consider how they can be more sustainable in their approach. Please consult the relevant*[*University policies*](https://www.gla.ac.uk/myglasgow/sustainability/)*.*

*Similarly, we expect all IAA projects to apply best practice in Equality, Diversity and Inclusion. Please refer to University policy on*[*Equality and Diversity*](https://www.gla.ac.uk/myglasgow/humanresources/equalitydiversity/policy/equalitypolicy/)*and*[*HR policies on Equality and Diversity.*](https://www.gla.ac.uk/myglasgow/humanresources/equalitydiversity/)*In addition, all staff wishing to receive an IAA award****must****have completed the University's compulsory online training courses "****Equality & Diversity Essentials****". All courses are housed on the*[*Equality and Diversity Unit’s Moodle portal*](https://moodle.gla.ac.uk/course/index.php?categoryid=57)*which all staff have access to, using their GUID and password.*

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| **Responsible Innovation**: Please state how you will ensure that Responsible Innovation principles will be accounted for in your project. Please see the UKRI’s Responsible Innovation [webpage](https://www.ukri.org/manage-your-award/good-research-resource-hub/responsible-innovation/) for more information. |
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| **Sustainability:** Please explain what you have done and / or will do to ensure that your proposed project is delivered in as sustainable a manner as possible. |
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| **Equality, Diversity and Inclusion:** Please explain what you have done and / or will do to ensure equality, diversity and inclusion is promoted in your project. |
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**Conflict of Interest Disclosure**

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| **All PI(s) and co-I(s) must declare any conflict of interest below:** UKRI defines a conflict of interest as a situation in which an individual’s ability to exercise judgement or act in one role is, could be, or is seen to be impaired or otherwise influenced by their involvement in another role or relationship. For more information, see [UofG’s conflict of interest policy,](https://www.gla.ac.uk/research/strategy/ourpolicies/conflictsofinterest/) and [UKRI’s policy](https://www.ukri.org/about-us/how-we-are-governed/conflicts-of-interests/#:~:text=UKRI%20defines%20a%20conflict%20of,in%20another%20role%20or%20relationship.) for examples of this. If no conflict of interest exists, please type ‘n/a’ in the box below. |
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| **Confirmation of the above conflict of interest disclosure must be signed by ALL PIs and co-Is:** your application will only be submitted to the panel if all signatures are present. Please add subsequent rows, as appropriate. |
| **Name(s) and Date(s) Signature(s)** |
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Please note that successful applicants are required to provide regular project updates for outcome monitoring purposes to the TRI MT to allow our team to report back to the appropriate funding councils; terms are indicated in more detail in our T&Cs in the [TRI funding opportunities webpage](https://www.gla.ac.uk/colleges/mvls/researchinnovationengagementsupport/tri/translationalfundingopportunities/).

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| **Signed by Applicants Supervisor** |  |
| **Name and Date** | **Signature** |
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Proposals should be submitted to The Translational Research Initiative Management Team, via email to [mvls-innovation@glasgow.ac.uk](mailto:mvls-innovation@glasgow.ac.uk).

*Applicants are encouraged to discuss their proposal prior to submission.*