

**UNIVERSITY OF GLASGOW**

**Health and Safety & Environment Committee**

A meeting of the **Health and Safety & Environment Committee** will be held on **Wednesday 15 September 2010 at 10.00 am** in **Melville Room**

Ms Debbie Beales  
Clerk to Committee  
Ext 2563  
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**AGENDA**

- 1. Welcome to new members and introductions**
- 2. Minutes of the meeting held on Tuesday 8 June 2010**
- 3. Matters arising**
  - 3.1 Stress Management Focus Groups verbal report (Ms S Woolcott) final report to follow
  - 3.2 *Lone Working Procedure - for approval (Paper 1)*
  - 3.3 *Policy for Managing Stress & Mental Wellbeing in the Workplace - for approval (Paper 2)*
  - 3.4 *Terms of Reference – for approval (Paper 3)*
  - 3.5 Workplace Transport Risk Assessment verbal report (Ms S Woolcott)
  - 3.6 Enforcement Agency Radiation Audit Feedback (Mr J Gray)
- 4. Diving Code (Mr D McLean) (Paper 4)**
- 5. Recent Accident Statistics & Critical Learning Points - statistics & verbal report (Ms S Woolcott) (Paper 5)**
- 7. Occupational Health Activity Report - statistics & verbal report (Ms A Stewart) (Paper 6)**
- 8. Any Other Business**
- 9. Date of Next Meetings (confirmed)**
  - Wednesday 8<sup>th</sup> December 2010 2pm (Melville Room)
  - Wednesday 16<sup>th</sup> March 2011 2pm (Carnegie Room)
  - Tuesday 31<sup>st</sup> May 2011 2pm (Melville Room)

*Prepared by: Ms Debbie Beales Clerk to Committee Debbie.Beales@glasgow.ac.uk*

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